

**How and when can one register one's child?**

Registration is to be carried out either with the respective authority or at the respective day nursery.

The owner-operated day nurseries have a central place of allocation at: *Am Stadion 5*, telephone 221-2234. Here it is possible to apply for a place at one of the 51 owner-operated day nurseries. An alternative is to make use of the online-registration via the owner-operator website.

Registration with a day nursery is only possible for children who have been born; it is not possible to register a child before birth.

In general there is a registration period of six months, however, help will be provided if admission at short notice is necessary due to personal reasons.

Of course, for a binding registration it is possible to take a closer look at the facility of your choice. Make an appointment with the head of the nursery to enable you to take a look around and ask questions concerning specialist and organisational matters.

It will not always be possible to provide a place in the nursery of your choice. For this reason it is advisable to provide an alternative choice when registering.

In each case an effort will be made to provide the requested place in a facility close to your home or place of work, or, to ensure that your child is picked up, maybe even by grandma or granddad just around the corner – therefore, as close as possible to what you have in mind.